



**THE GALLERY AT IRON FISH DISTILLERY
ROOM RENTAL AGREEMENT**

The agreement is between _____ in this agreement, hereinafter referred to as "Renter," and Iron Fish Distillery, LLC, hereinafter referred to as "IFD".

Date of Function: _____
Event Name: _____
Time of Function: _____
Start time: _____
End time: _____
Group/Entity Name: _____
Contact Name: _____ **Mailing**
Address: _____

Telephone Number: _____ **Fax Number:** _____
Estimated # of Guests: _____ **Non-Profit: Yes or No**
Contact Email: _____

Gallery Rental \$425 Non-Chamber Members and \$325 Chamber Members
 -Up to 6 hours-Any day of the week

Items	Deposit Amounts		Notes
The Gallery at Iron Fish Distillery Rental (Payment due before or on the day of the event)		\$425.00	
50% Deposit	\$212.50		
Batch Cocktails			
Other			
Grand Total			



THE GALLERY AT IRON FISH DISTILLERY

ROOM RENTAL AGREEMENT

Terms of This Agreement

WHAT WE OFFER (Included with your Rental)

- Tables & Chairs (Six–5 foot Rounds each seating 6-8 guests)
- Seating for up to 35 to 40 guests
- Table Linens (Black)
- 8 foot (1 or 2) Banquet tables for catering services (on request)
- Temperature Controlled room
- Projector (on request)
- Screen (on request)
- Water Station with compostable cups
- Lovely view of Production Room and Barn
- Trash Bin
- Easy Access to Tasting Room Bar and Outside Patios

RENTAL: The IFD private gallery space is available for dinners, celebrations, conferences and group meetings. An IFD designated event coordinator will be the single point of contact for all things related to your event.

TIME: Your rental will provide access for up to six hours (before, during, and after your start and end time). If other arrangements need to be made; please contact your event coordinator.

CATERER CONDITIONS: When using an outside catering service (or a caterer that is not on IFD's Preferred Caterer list), we suggest a pre-meeting (by phone or in person) with our IFD Event Coordinator to review our policies and procedures. Caterers must have a valid Michigan catering license and carry liability insurance. Caterer is responsible for all aspects of the food service. In addition, Iron Fish Distillery will not be held responsible for any personal injury or property damage occurring to any individual under the supervision of the catering company.

LINENS: You may arrange for alternative linens, if another color than black is desired, and it can be brought in on your own or provided by the Caterer or a decorator at your renter's expense.

DECORATIONS: No staples, tacks, pins, or nails may be used to affix decorations. No adhesive tape of any kind can be used on the room walls, furniture or floor. Renter is responsible for installing and



THE GALLERY AT IRON FISH DISTILLERY

ROOM RENTAL AGREEMENT

removing all decorations during the designated times. No open flame candles are permitted. Battery operated votives are fine. Helium balloons are OK provided they are securely tied down to something stationary.

EQUIPMENT: Iron Fish Distillery has a Projection Screen & Projector available for use. Please let your event coordinator know ahead of time if this is something you will need.

EQUIPMENT RENTALS FROM OUTSIDE COMPANIES: Iron Fish Distillery assumes no responsibility for any rental equipment. Rental equipment must be delivered and picked up on the day of the event, unless special arrangements have been made. Iron Fish will not accept delivery unless prior arrangements have been made with our Event Coordinator.

MUSIC POLICY: Music groups and D.J.'s must set up before the event and break down immediately following the event. Musicians must supply all of their own equipment: extension cords, amplifiers, microphones, speakers, etc., and are responsible for moving their equipment on and off Iron Fish premises. Iron Fish is not responsible for instruments/equipment left on the premises before or after the event.

No music containing foul, offensive or sexually explicit language will be allowed at Iron Fish Distillery. It is the responsibility of the renter to ensure that all music played by hired DJ's or musicians is consistent with our values and standards.

PARKING: Iron Fish Distillery will provide free parking with the rental of the Gallery.

COMPLIANCE WITH POLICIES & PROCEDURES: Groups and individuals who use the Gallery are guests of Iron Fish Distillery and use of the space should reflect that understanding. You agree to comply with all applicable rules, policies and procedures as outlined herein by Iron Fish Distillery, and any federal and state laws and standards.

SMOKING/ALCOHOL & RESTRICTIONS: Iron Fish Distillery (including our gallery space) is a non-smoking facility. We do have designated smoking areas 50 feet away from the building. All renters are expected to inform and monitor their guests to ensure the non-smoking policy is being adhered to. The serving or consumption of Beer, non-Iron Fish Spirits or Wine is ***strictly prohibited*** within our distillery and Gallery space. We offer Iron Fish craft cocktails options from our bar menu as well as pre-batched cocktails and non-alcoholic beverages for your guests.

UNDERAGE DRINKING IS PROHIBITED AND SUPERVISION IS REQUIRED: At Iron Fish Distillery, we want you to understand that we have a ZERO TOLERANCE for Underage drinking. If anyone under the age of 21 is caught drinking they will be asked to leave the premises and authorities will be informed immediately. At any event where the primary age of the attendees will be under 21, We require 2 adult chaperones with an



THE GALLERY AT IRON FISH DISTILLERY

ROOM RENTAL AGREEMENT

additional chaperone for every 15 participants over 30 in attendance.

FARMHOUSE RENTAL: Located on the same property as our barn is our beautifully restored farmhouse. This 3 bedroom, 2 bath home, near Crystal Mountain Resort as well, sleeps 8 guests very comfortably, and offers great indoor and outdoor spaces for relaxing. It has a living room on both the first and second floors, a fully equipped kitchen, and great dining space, as well as a back patio, and classic front porch. If you are interested in seeing whether this could accommodate you or your guests during your event at the Gallery, please go to www.ironfishdistillery.com and select the event tab for more information. Alternatively you can go to www.airbnb.com and enter number 22795533 for this home. If you have any specific questions regarding the Farmhouse please contact David at 989-280-4955.

PET POLICY: No pets are allowed inside Iron Fish Distillery premises (except for assistance dogs).

TOURS/ FACILITY ACCESS: Tours of our facilities can be included in the rental agreement if set up prior to your event with your Event Coordinator.

DEPOSIT AND CANCELLATION POLICY: A 50% deposit, a damage deposit and a signed contract are required to reserve your event. The final balance is due 10 days prior to the scheduled date. Should an event be cancelled six (6) months or more prior to the event date, we will provide a full refund and your specified personal reason must be communicated to Iron Fish at that time. If the cancellation is six months or less, only your damage deposit will be refunded.

RETURNED CHECKS. A fee of \$35.00 will be charged on each check that is returned for Non-Sufficient Funds.

PERSONAL PROPERTY: Iron Fish Distillery will not assume responsibility or liability for personal property and equipment brought onto or left on the property.

RESPONSIBILITY FOR DAMAGES: the renter will be responsible for **any** damages done to the facility during the period of rental, including damage done by outside vendors, contractors, and attendees. You are financially responsible for any repairs required to put the facility or equipment back in the same condition that it was prior to your use.

SIGNS AND BANNERS: With prior approval, Iron Fish staff will assist with hanging banners/signs.

FORCE MAJEURE: Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to natural disasters (ex. earthquakes, tornadoes, hurricanes, floods), government authority, acts of terrorism, labor disputes, or any other act outside the control of Iron Fish Distillery, LLC and the signed parties.



THE GALLERY AT IRON FISH DISTILLERY

ROOM RENTAL AGREEMENT

INDEMNIFICATION: The Renter, their successors and assigns, hereby indemnifies and holds Iron Fish, its members, employees, agents, successors and assigns, free and harmless from and against any and all claims, actions, damages or expenses, including reasonable attorneys' fee and any such fees to enforce this indemnification, for which Iron Fish, its officers, directors, members, employees, agents, successors and assigns may become liable or incur in connection with any matter associated with Renter's use of Iron Fish Distillery facilities for the event listed above.

I, the undersigned, hereby acknowledge that I have read, understand and agree to all of the terms and provisions of this policy and that services provided under this agreement are expressly limited to those set forth above and that the charges and terms are acceptable.

I agree to comply with all applicable qualifications, rules, policies and procedures as determined by Iron Fish Distillery, LLC and all federal and state laws and standards, as well as all Iron Fish policies for kitchen use, facility use, etc., in effect at the time of the event.

In the event of litigation, to collect sums due hereunder, Iron Fish Distillery shall recover reasonable attorneys' fees.

Signature of Responsible Party for Rental

Date

Checks made payable to:

Iron Fish Distillery, LLC.

14234 Dzuibanek Road

Thompsonville, MI 49683

(Credit Cards accepted with additional 3% transaction fee charged).